

**Supplementary Information Form (SIF) for Atam Academy School September 2019**



**Who should fill the form?**

You need to fill in this form if you want to list Atam Academy School as one of your preferences on your Common Application Form. By doing this, you will help us to put your child in the right admission criterion. You need to fill this form or we will automatically consider your child under Priority Group B of our admission criteria.

**What you need to do**

- You must fill in this form and the Common Application Form (CAF)
- You must return the CAF to your local authority before 15 January 2019
- You must return this form to the address at the end of this form by 15 January 2019

If you post any forms, it is your responsibility to make sure you pay the correct postage charge, as we cannot accept any responsibility for underpaid or lost packages.

**If you require a translation of this document into Panjabi or another language, please contact the school administration on 020 8252 9831.**

**Section A (To be filled in by the parent or carer)**

Child's legal last name: .....

Child's legal first name: .....

Date of birth: 

Day	Month	Year

 Sex: Male  Female  Year group \_\_\_\_\_

Borough you live in: .....

Home address and postcode: .....

.....

Parent's or carer's full names: \_\_\_\_\_ Relationship to child \_\_\_\_\_  
 .....

Daytime phone number: .....

Mobile phone number: .....

Email address: .....

**If you already have other children currently at this school, please give us their details below (Continue on a separate sheet if necessary)**

Full Name of brother/sister	Date of Birth	Class/Year Group
Child 1		
Child 2		
Child 3		
Child 4		

### Child's attendance at Gurdwara

How often your child goes to the Gurdwara?

Daily <input type="checkbox"/> (10 points)	Two times a week <input type="checkbox"/> (8 points)	Monthly <input type="checkbox"/> (6 points)	Occasionally <input type="checkbox"/> (4 points)	(8 points)
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How long has your child been going to the Gurdwara as shown above? 12 years or

2 years or more <input type="checkbox"/> (5 points)	1 year but less than 2 years <input type="checkbox"/> (4 points)	6 months but less than 1 year <input type="checkbox"/> (3 points)	under 6 months <input type="checkbox"/> (2 points)	(2 points)
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Is your child a baptised Amritdhari Sikh? (see definition of this in the admissions policy)

YES  NO   
(1 point)

If Yes, please give details of when and where your child took Amrit

Date:	
Name of Gurdwara:	
Address of Gurdwara	

#### Declaration and signature of the parent or carer

- I have read and understood the school's admission process.
- I confirm that I am the person with parental responsibility for the child named in section 1 and that as far as I know the information I have given is correct.
- I understand that if I give any false or deliberately misleading information on this form, or supporting information, this application will no longer be valid any you may withdraw the offer of a school place.

Your signature:

Date:

We may pass the information you give on this form to schools inside or outside the borough or to other local education authorities as part of the admissions procedure. We will deal with any personal information you provide in line with the Data Protection Act 1998.

**You should now pass this form to your Gurdwara Committee Member or Granthi who should fill in section B of this form. They may hand the form back to you or you may give them a stamped envelope with the school's address on it, so they can send the reference back to the relevant school.**

#### Section B (to be completed and signed by Gurdwara Committee Member or Granthi)

Name of the Gurdwara Committee Member/ Granthi:

.....

Name of Gurdwara:

.....

Gurdwara Address:

.....

.....

.....

**Note:** The governors, of the Atam Academy, would be grateful for your help as we are looking for information about the Gurdwara background of this child. Please confirm their attendance at Gurdwara and commitment to the Sikh faith by answering the question set out below and adding any other comments you may consider appropriate. However, please remember that we cannot treat the reference as confidential.

**Can you confirm the statements the parent or carer has made about their child’s Gurdwara attendance?**

Yes  No  If ‘No’, please say why not.....

.....

Your signature:

.....

.....

Office held: .....

Date: .....

**Remember you will need to use one SIF form for each child.** You or the Committee Member/Granthi should return the filled in SIF to the admissions officer of the school (address details below) of the Atam Academy by **15 January 2019**. The completed form should be sent to our address below:

**Admissions Team  
Atam Academy  
Redbridge College, Little Heath  
Barley Lane, Chadwell Heath, RM6 4XT**